

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	All India Workshop on “Audit of PPP in Infrastructure Projects”
2	Date	:	04 – 06 October 2017
3	Duration	:	3 days
4	Programme Background	:	The training programme is being conducted as it is a knowledge centre topic of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain awareness of features of PPP arrangements and Audit of PPP in Infrastructure Projects.
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Overview of Public Private Partnership• Financial support to PPP projects in Infrastructure• Model Concession Agreements• INTOSAI Guidelines on Best Practice for Audit of Risk in PPP• Identifying and Sharing of risks in PPP projects• Audit Planning & Audit Process• Audit of PPP in Infrastructure projects-Case Study
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group “A” and Group “B” officers
9	Faculty	:	The faculty will be drawn from Group A and B officers of the department (serving & retired), outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.7 on a scale of one to five by the participants

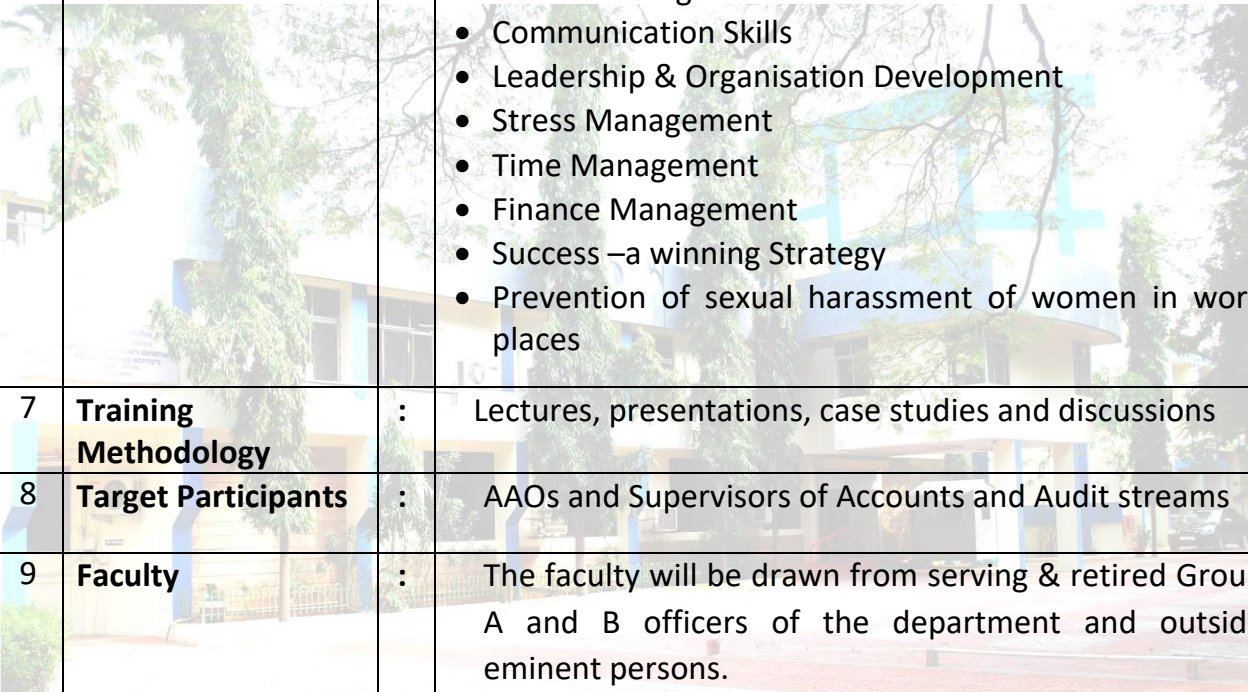
Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Frauds and Forensic Audit
2	Date	:	23 – 26 October 2017
3	Duration	:	4 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to recognize the need for a planned approach for identifying fraud and fraud related matters in the audited entity.
6	Programme Content and Structure	:	<ul style="list-style-type: none">✓ Guidelines on Auditing of fraud – Detection of frauds✓ Auditor's responsibility on Fraud and Corruption✓ Identifying potential Fraud and High Risk Areas✓ Investigative procedure - Role and functions of investigation wing of Govt. departments – Cyber crimes✓ Computer Frauds – IT security✓ Fraud Investigation and Forensic Audit✓ Red Flags and Anti-Fraud Measures
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group "B" officers
9	Faculty	:	The faculty will be drawn from Group A and B officers of the department (serving & retired), outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.7 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Management Development Aptitude
2	Date	:	23 – 27 October 2017
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain insight of personal and inter-personal skills required for a successful official and personal life.
6	Programme Content and Structure	:	 <ul style="list-style-type: none">• Relationship Management• Team Building• Communication Skills• Leadership & Organisation Development• Stress Management• Time Management• Finance Management• Success –a winning Strategy• Prevention of sexual harassment of women in work places
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	AAOs and Supervisors of Accounts and Audit streams
9	Faculty	:	The faculty will be drawn from serving & retired Group A and B officers of the department and outside eminent persons.
10	Feedback on previous Course	:	The course was rated 4.6 on a scale of one to five by the participants


Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Risk –based Audit Approach and Development of Audit Skills
2	Date	:	06 – 10 November 2017
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain insight of Risk based auditing skills.
6	Programme Content and Structure	:	 <ul style="list-style-type: none">• Overview of Risk Based Auditing• Risk perception -Different kinds of risks-Liabilities of auditors• Concept of Materiality• Risk Model• Risk Analysis in IT environment• Risk Identification & Risk Analysis• Risk assessment in audit• Statistical Sampling Techniques – Application of Statistical Sampling in Audit• Performance Assessment
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group ‘B’ officers
9	Faculty	:	The faculty will be drawn from Group A and B officers of the department (serving & retired), outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.6 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Audit of Autonomous Bodies including Certification Audit of Accounts
2	Date	:	13 – 17 November 2017
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted as it is a knowledge centre topic of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain insight of Audit of Autonomous Bodies including Certification Audit of Accounts
6	Programme Content and Structure	:	 <ul style="list-style-type: none"> • Salient features of Manual of Instructions for Audit of Autonomous Bodies • Analysis of Balance Sheet – Importance of Accounting Policies/Notes on Accounts – Accounting Standards • Essential features of AAS-28 – Emphasis on significance of Materiality – Audit of Fraud • Evaluation of Internal Control mechanism in audit of Autonomous Bodies • Adoption of Sampling Techniques in audit of Autonomous Bodies • Certification Audit of Autonomous Bodies – Synergy of Commercial and Civil Audit Staff for better financial audit performance. New format of SAR/Audit Certificate • Salient features of Uniform Format of accounts – Specific focus on Receipt and Payments Account and Income & Expenditure Account • Drafting and contents of draft SAR/Management letter • Discussion on DPs & Reviews on Autonomous Bodies
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' officers
9	Faculty	:	The faculty will be drawn from Group A and B officers of the department (serving & retired), outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.4 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Corporate Finance , Taxation and Foreign Trade
2	Date	:	20 – 24 November 2017
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain insight to Corporate Financing, Exim Policy, and Taxation of International Trade.
6	Programme Content and Structure	:	<ul style="list-style-type: none"> • Management of capital – cost of capital - Cash Flow Management- Planning and sourcing cash – Parking of funds • Ratio Analysis – Different kinds of analysis to determine the financial health • Capital Budgeting Analysis-Financial appraisal • Working Capital Management- working capital cycle- Components of working capital • Role of SEBI – Listing of Shares Settlement Dates – De-mated shares - Clause 49 of Listing Agreement • Foreign Trade – overview • Exim policy – Exports – Procedure and documentation – Deemed exports – Export incentives • Currency – Convertibility – Spot rates – Exchange rate fluctuations – Forward contract - FEMA • Imports – Procedures & Documentation- Letters of Credit – transfer of funds etc. • Taxation – Companies – scheme of MAT – case studies – discussions • Double Taxation avoidance – Agreements – Fees for technical services & consulting from abroad
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' officers
9	Faculty	:	The faculty will be drawn from Group A and B officers of the department (serving & retired), outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.7 on a scale of one to five by the participants

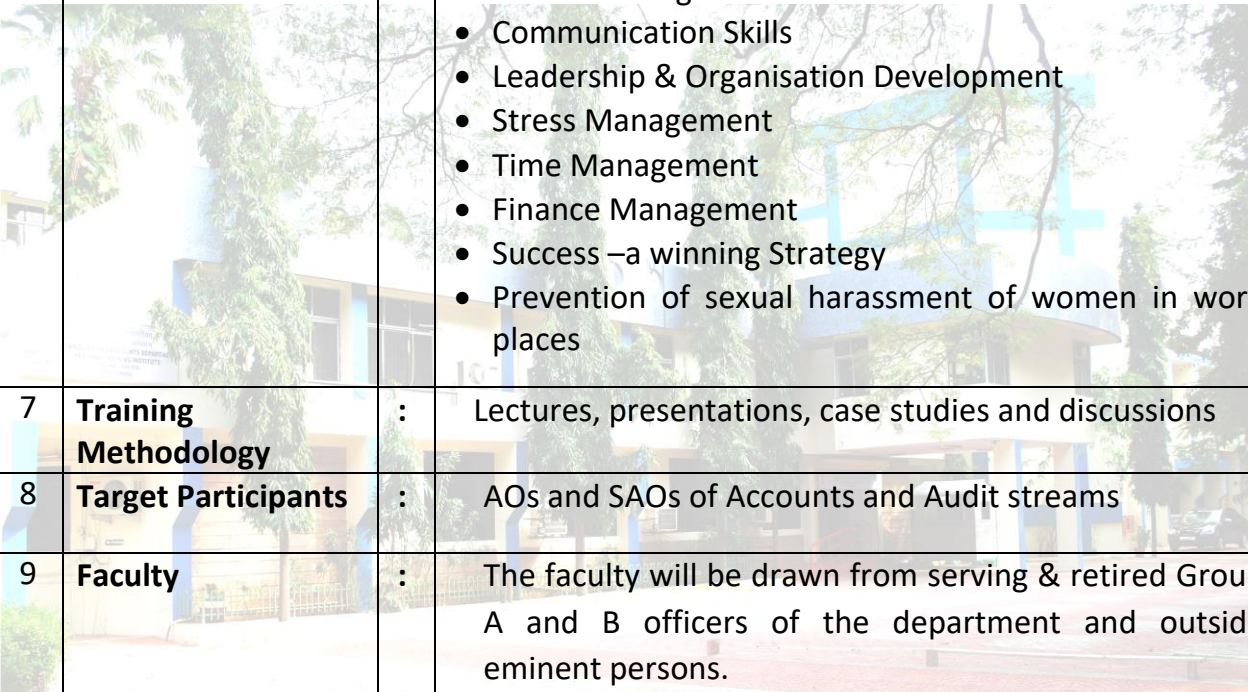
Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Performance Auditing
2	Date	:	04 – 08 December 2017
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain insight to performance auditing.
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Introduction of Performance Audit• Strategic planning- definitions, Objectives and Approval• Performance auditing mandate• Understanding the programme, entity and environment• Risk Analysis, Setting the audit objectives, expected value addition to the entity/ programme-• Types of evidence, sampling• Evidence Analysis & Documentation• Developing findings, recommendations• Supervision, Review & Quality Control• Follow-up in Performance Audit
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' officers
9	Faculty	:	The faculty will be drawn from Group A and B officers of the department (serving & retired), outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.5 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Management Development Aptitude
2	Date	:	11 – 15 December 2017
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain insight of personal and inter-personal skills required for a successful official and personal life.
6	Programme Content and Structure	:	 <ul style="list-style-type: none">• Relationship Management• Team Building• Communication Skills• Leadership & Organisation Development• Stress Management• Time Management• Finance Management• Success –a winning Strategy• Prevention of sexual harassment of women in work places
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	AOs and SAOs of Accounts and Audit streams
9	Faculty	:	The faculty will be drawn from serving & retired Group A and B officers of the department and outside eminent persons.
10	Feedback on previous Course	:	The course was rated 4.7 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Goods and Service Tax
2	Date	:	18 – 22 December 2017
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on the directives of the Headquarters.
5	Learning Objectives	:	Participants will be able to gain insight of GST
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Indirect Tax Structure in India• Concept of GST and its advantage• Salient features of GST Legislation• Challenges before GST• GST and Centre - State financial relations• Impact of GST on various Sectors• IT Strategy for GST Network
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A and B officers of the department, faculty from NACEN and outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.7 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Training of Trainers
2	Date	:	08 – 12 January 2018
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain knowledge and guidance on facilitating training sessions
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Becoming a Facilitator• Manage a Group• Question, Listen and respond effectively• Give and receive feedback• Present Effectively• Facilitate Structured activities• Practice Facilitation
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A and B officers of the department and core faculty of RTI, Chennai.
10	Feedback on previous Course	:	The course was rated 4.8 on a scale of one to five by the participants

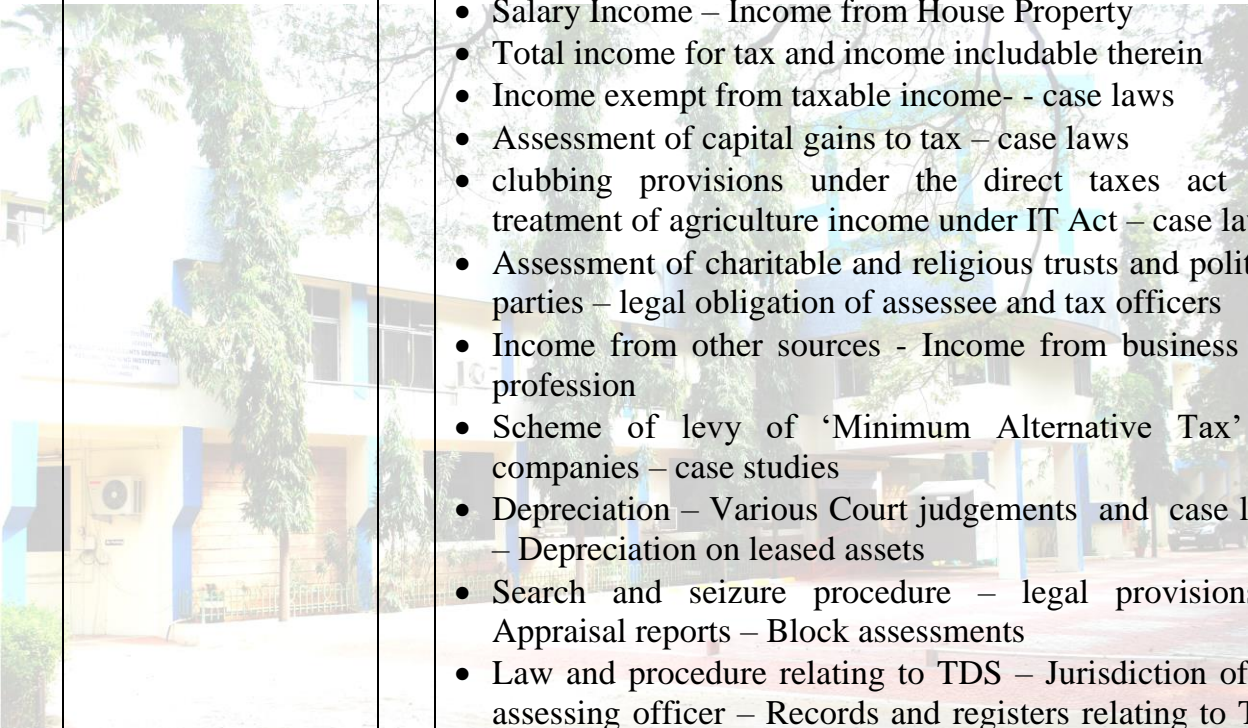
Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Workshop on Departmental Enquiries and Disciplinary Proceedings
2	Date	:	18 – 19 January 2018
3	Duration	:	2 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain knowledge and guidance on Conduct Rules and disciplinary proceedings
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Introduction to CCS (CCA) Rules 1965.• Suspension, Deemed Suspension and Entitlements• Preliminary Inquiry/ Show cause notices.• Framing of Charge Sheet• Minor Penalty, Major Penalties. Proceedings.• Action of Inquiry Report.
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A and B officers of the department and core faculty of RTI, Chennai.
10	Feedback on previous Course	:	The course was rated 4.6 on a scale of one to five by the participants

Regional Training Institute, Chennai

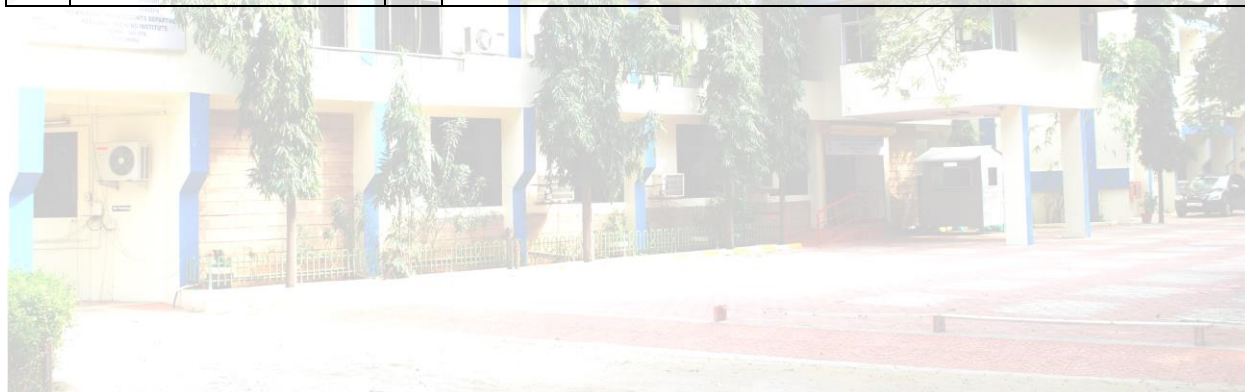
Announcement of training programme

1	Course Title	:	Audit of Direct Taxes
2	Date	:	12 – 16 February 2018
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on the directives of the Headquarters.
5	Learning Objectives	:	Participants will be able to gain knowledge and guidance on Direct Taxes
6	Programme Content and Structure	:	 <ul style="list-style-type: none">• General layout of Direct Tax Laws - Distinctions of legal terms in Direct Tax laws• Concepts of Income and deemed income-• Salary Income – Income from House Property• Total income for tax and income includable therein• Income exempt from taxable income- - case laws• Assessment of capital gains to tax – case laws• clubbing provisions under the direct taxes act and treatment of agriculture income under IT Act – case laws• Assessment of charitable and religious trusts and political parties – legal obligation of assessee and tax officers• Income from other sources - Income from business and profession• Scheme of levy of ‘Minimum Alternative Tax’ on companies – case studies• Depreciation – Various Court judgements and case laws – Depreciation on leased assets• Search and seizure procedure – legal provisions – Appraisal reports – Block assessments• Law and procedure relating to TDS – Jurisdiction of the assessing officer – Records and registers relating to TDS – Rates of TDS for various transactions – Responsibility of Tax deducting authority – Linking of TDS recovery and regular assessment• Chapter VI A deduction, General principles and methods of allowing deduction – case laws – Practical exercise• Pre-assessment and Post Assessment procedures- function of tax recovery officers- circumstances and scope of applying various penalty provisions• Scope and extent of scrutiny / assessment- Responsibility of the assessing officer – procedure of scrutiny – Scope of sections 144,147,148 and 154• Treatment of losses under IT Act (set-off& carry forward)

Regional Training Institute, Chennai

Announcement of training programme

			<ul style="list-style-type: none">• Wealth Tax & Gift Tax• correlation between the Direct Taxes- Interest recoverable from assesses or payable to assessee under the Direct Taxes• Income of AOP, HUF, Co-operative Societies and Assessment of firm• Computerization in IT Department and its impact in Audit• Emerging issues in the Audit of Direct Taxes – Audit of financial statements and how to read a balance sheet• International Taxation – Transfer Pricing
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group Officers & Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A and B officers of the department, the Income Tax Department and core faculty of RTI, Chennai.
10	Feedback on previous Course	:	The course was rated 4.5 on a scale of one to five by the participants



Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Preparation, Audit and Certification of Finance and Appropriation Accounts – Preparation of Audit Report on State Finances and IFMS
2	Date	:	19 – 23 February 2018
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted as it is a knowledge centre topic of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain knowledge and guidance on structure of accounts, audit of accounts , state finance report and IFMS
6	Programme Content and Structure	:	<ul style="list-style-type: none"> • State Level Economic reforms and major recommendations of Finance Commission • Budgets of Union and State Governments and their relation to Finance Accounts • Structure of Finance Accounts, Preparation of Finance Accounts – Details statements, Preparation of Finance Accounts - Summarised Statements, Link of Finance Accounts to the Audit Report on State Finances • Structure of Appropriation Accounts - Details of Appropriation Accounts of each grant for successive years as database for audit planning and review type audit • Audit of Finance & Appropriation Accounts • Re-appropriation and audit comments thereon – purpose and use of such comments • Use of computers in generation of final accounts including monthly appropriation accounts • State Finance Report • Introduction to Integrated Financial Management System
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A & B officers of the department and core faculty of RTI, Chennai.
10	Feedback on previous Course	:	The course was rated 4.6 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Introduction to IFMS
2	Date	:	26 – 27 February 2018
3	Duration	:	2 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain knowledge and guidance on IFMS
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Features of IFMS• E-Governance and Good Governance
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A and B officers of the department and core faculty of RTI, Chennai.
10	Feedback on previous Course	:	This is the first course at RTI, Chennai



Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Audit of PSUs
2	Date	:	05 – 09 March 2018
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain knowledge and guidance on
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Auditing and Assurance Standards• Internal Control system, assessment of risks and evaluation• Corporate Social Responsibility and audit thereof.• Contract Management• Project Planning and Implementation – Time and Cost Overrun• Auditing in computerized environment – Basics and general concepts of IT audit• Audit of Insurance Companies• International Financial Reporting Standards (IFRS)• Role of Banks in Foreign Trade and functions of Non-Banking Financial Organisations
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A and B officers of the department and core faculty of RTI, Chennai.
10	Feedback on previous Course	:	The course was rated 4.5 on a scale of one to five by the participants

Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Goods and Service Tax
2	Date	:	12 – 16 March 2018
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on the directives of the Headquarters.
5	Learning Objectives	:	Participants will be able to gain insight of GST
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Indirect Tax Structure in India• Concept of GST and its advantage• Salient features of GST Legislation• Challenges before GST• GST and Centre - State financial relations• Impact of GST on various Sectors• IT Strategy for GST Network
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving Group A and B officers of the department, faculty from NACEN and outside eminent persons besides Core Faculty of RTI Chennai.
10	Feedback on previous Course	:	The course was rated 4.7 on a scale of one to five by the participants

Regional Training Institute, Chennai

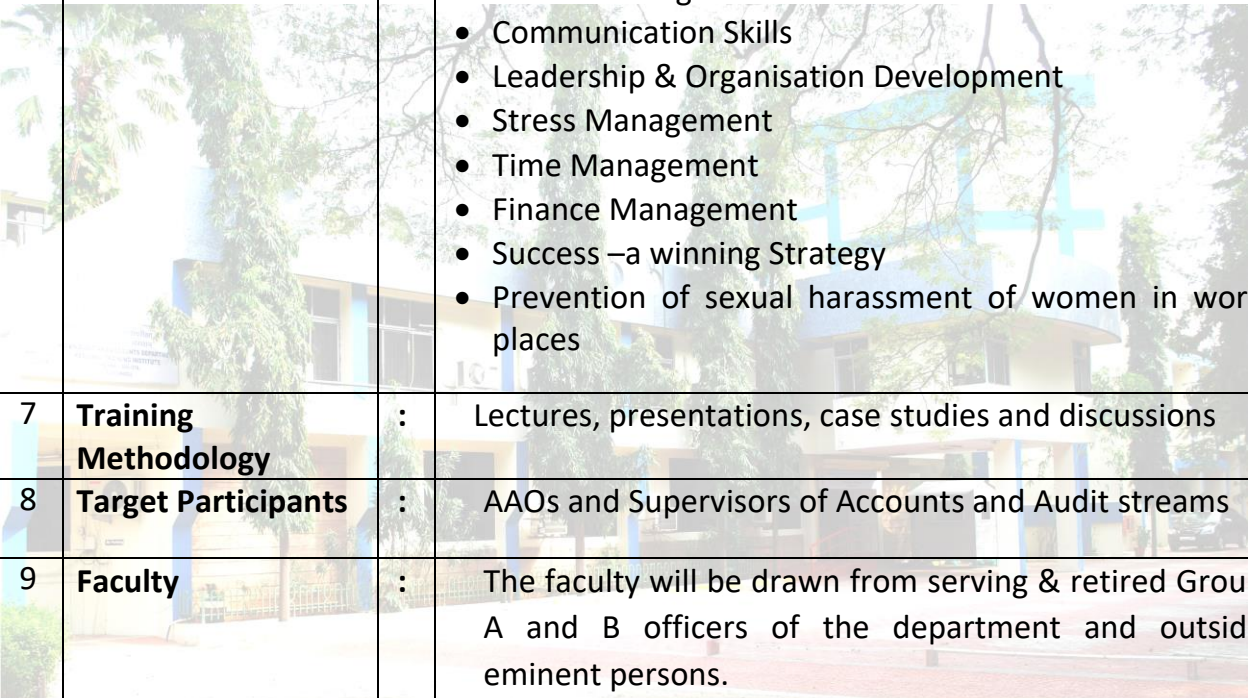
Announcement of training programme

1	Course Title	:	Awareness of ISSAIs
2	Date	:	19 – 21 March 2018
3	Duration	:	3 days
4	Programme Background	:	The training programme is being conducted on the directives of the Headquarters.
5	Learning Objectives	:	Participants will be able to gain knowledge and guidance on ISSAIs and INTOSAI GOVs
6	Programme Content and Structure	:	<ul style="list-style-type: none">• Introduction to ISSAIs, ISSAI 11-40, Level Two ISSAIs• ISSAIs on Financial Audit• ISSAIs on Compliance Audit• ISSAIs on Performance Audit• INTOSAI GOVs
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	Group 'B' Officials
9	Faculty	:	The faculty will be drawn from serving/retired Group A and B officers of the department and core faculty of RTI, Chennai.
10	Feedback on previous Course	:	The course was rated 4.9 on a scale of one to five by the participants



Regional Training Institute, Chennai

Announcement of training programme

1	Course Title	:	Management Development Aptitude
2	Date	:	26 – 30 March 2018
3	Duration	:	5 days
4	Programme Background	:	The training programme is being conducted on projected training requirements of user offices of RTI, Chennai.
5	Learning Objectives	:	Participants will be able to gain insight of personal and inter-personal skills required for a successful official and personal life.
6	Programme Content and Structure	:	 <ul style="list-style-type: none">• Relationship Management• Team Building• Communication Skills• Leadership & Organisation Development• Stress Management• Time Management• Finance Management• Success –a winning Strategy• Prevention of sexual harassment of women in work places
7	Training Methodology	:	Lectures, presentations, case studies and discussions
8	Target Participants	:	AAOs and Supervisors of Accounts and Audit streams
9	Faculty	:	The faculty will be drawn from serving & retired Group A and B officers of the department and outside eminent persons.
10	Feedback on previous Course	:	The course was rated 4.5 on a scale of one to five by the participants